



**SCHOOL TRAVEL PLAN  
DATE: May 2019**

The purpose of a School Travel Plan (STP)

A School Travel Plan (STP) is a living document that sets out how a school will promote safer, active and sustainable travel to and from school. The main emphasis is on reducing the number of children being driven to and from school.

All schools are expected to have an STP and an up to date version is a requirement for planning permission.

This travel plan has been prepared to:

- Keep children fit, healthy and safe on the way to and from school
- Support Devon County Council's commitment to reduce our reliance on cars
  - Help the environment by reducing congestion, air and noise pollution
- Educate children, parents and staff on the health benefits of various sustainable travel options

**School Travel Plan Steering Group**

The nomination of a person as a School Travel Plan (STP) Co-ordinator is an important step.

The Steering Group will comprise the following:

<b>ROLE</b>	<b>NAME OF INDIVIDUAL</b>
STP Co-ordinator	Caitlin Short
Head Teacher	Stephen Farmer
School Governor	Les Bayliss
Parent representative	Angie Osborne/Bekki Mills

Pupil representative (JRSO) Junior Road Safety Officer	Primary House Captains/Secondary Pupils Leadership team
Facilities Manager	Paul Weeks
PCSO	Steve Trail

### Document details

Hard copy of document saved in	
Digital copy of document saved under	
Approved for issue by	

### School details

School Address	Tillhouse Road, Exeter, EX5 7EE
Tel number	01404 823293
website	<a href="http://www.cranbrookeducationcampus.org.uk">www.cranbrookeducationcampus.org.uk</a>
E-mail	<a href="mailto:reception@cranbrookeducationcampus.org.uk">reception@cranbrookeducationcampus.org.uk</a>
No of children on school roll	569
No of staff/support staff	84

### Description of school

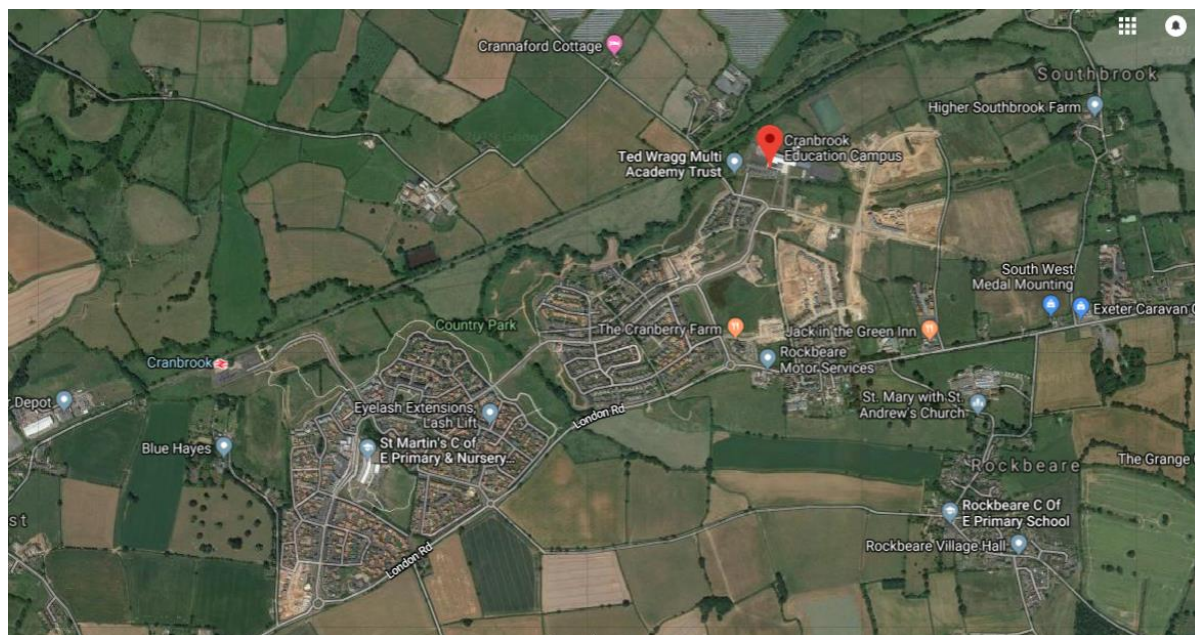
Cranbrook Education Campus is a fun and exciting place to be set at the heart of its' community. Innovative teaching facilitates effective learning and leads pupils to achieve outstanding outcomes. A proud, motivated and committed team contribute to the success and development of aspiring, well rounded, lifelong learners. Pupils, staff and the school grow and thrive together as a leading educational establishment.

The Campus is a growing community, in the town of Cranbrook, with new year groups annually. In years to come, the school capacity will be 1420 pupils.

### Description of school location

Cranbrook Education Campus is situated at the end of Tillhouse Road, the arterial road through Cranbrook. The site encompasses both the primary and the secondary school with one main entrance for vehicles, and another shared use path for walking and cycling. All pavements leading towards the school are designed for shared use.

## Map of School and plan of School site



### Existing facilities

<p>Number of entrances for:</p> <ul style="list-style-type: none"> <li>- Vehicles</li> <li>- Pedestrian &amp; cyclists only</li> </ul>	<p>There is a school car park with capacity for 84 vehicles. Deliveries can access the school via the road to the West of the school.</p> <p>Currently one entrance for both primary and Secondary, along tarmac path. Second entrance from the Country Park is being discussed.</p>
<p>Number of bike parking spaces</p>	<p>240</p>
<p>Number of scooter parking spaces</p>	<p>Placed within the bike racks</p>
<p>Number of car parking spaces</p>	<p>84</p>
<p>Pupil lockers for helmets and lights etc</p>	<p>Yes- provided</p>
<p>Access to tools and air pump, freestanding station?</p>	<p>Not yet - reception</p>
<p>Other – Showers for staff etc</p>	<p>6 showers for staff</p>

## Pupil and Staff travel survey

Collect travel to school data for pupils and staff, finding out how pupils and staff usually travel to school and include the findings in the STP. This could include simple maps of approximately where pupils and staff live. This can help determine who could be encouraged to travel more sustainably including car sharing.

**NB: The school role will be increasing year on year. Therefore predicted travel data is very much predicted. Current data taken from Hands Up Surveys in July 2018, and staff data from March 2019.**

Mode of Travel	Current Travel Data				Travel Data Targets (12months time)			
	Date		Sept 2018		Date		Sept 2019	
	Number:		%		Number		%	
	Pupil	Staff	Pupils	Staff	Pupils	Staff	Pupils	Staff
Car/van - child and siblings	60	51	27	85	45	39	20	65
Car share - with other children(not siblings)	0	0	0	0	3	4	1	7
Walk/scooter	121	6	54	10	127	10	57	17
Cycle	41	1	18	2	47	4	21	7
Public transport (bus or train)	0	2	0	3	0	3	0	5
Dedicated School Bus	0	0	0	0	0	0	0	0
Taxi	0	0	0	0	0	0	0	0
Other	2	0	1	0	2	0	1	0

## Transport links

<b>Buses</b> Route numbers, timings and proximity to school.	There are more pupils travelling by bus, now coming from Rockbeare
<b>Trains</b> Timings and proximity of station to school	Nearest train station in Cranbrook. The station is 1,3 miles away from school.

## Action Plan

<b>Initiative</b>	<b>Explain how this is / could be delivered (how do you plan to achieve this?)</b>
Reduce and manage parental parking and congestion issues at school travel time.	Blue badge only for access to the main car park.

	Regular encouragement to sustainably travel via newsletters and online communication
Parents & Pupil Pledge – e.g. commit to active travel AND if need to drive, park considerately & safely	A petition has been submitted to DCC via PTA.
Bikeability Levels 1 & 2 + 3	Bikeability Level 1 and 2 to be organised for Year 5 as of September 2020. Bikeability Level 3 to be offered to Year 7. Contact The Cycling Partnership.
Adult cycling confidence for parents and staff	To be advertised via Sustrans and published as news on The Campus website.
Walking Bus	Has been explored by the PTA, but no take up.
Park and Stride/Cycle/Scooter. Working with local business and community to identify a suitable location away from the school where parents could safely park and actively travel the remaining distance	The Cranberry Farm has been identified as a park and stride. The initiative was launched during The Big Pedal, and there is an agreement with The Cranberry Farm and Campus.
Travel awareness and road safety embedded in curriculum through PSHE	Resources to be shared with PSHE lead and delivered via PSHE lessons
Active and sustainable travel information distributed through school newsletters & school website & social media	Information passed across via text and e-mails. Placed on Facebook, events created and publicised on the website.
Transition arrangements agreed with secondary school/college	N/A Through school.
Other engagement i.e. Sustrans Active Travel Officer	Currently working with a Sustrans Active Travel Officer
Car share for staff	Promote as an organisation
Co-cars (hire cars per hour)	Promote as an organisation
Car share marked parking bays for staff	Future allocation of these
Walk to school week/year-round challenge	Big Pedal
Parent Travel Information. Reminder to all parents, in particular new parents, of sustainable travel options (walking, cycling etc & show map showing footpaths & cycle paths)	Add further information on travel to parent transition pack. Expand on the pack with contacts and possible travel options.
Big Pedal	Have taken part in The Big Pedal since 2016 and have come 3 <sup>rd</sup> nationally in The Big Pedal.
Road Safety Week	Promote in November
Dr Bike (e.g. before a Bikeability course)	Run during summer term
School Crossing Patrol (Criteria mainly based on pedestrian and vehicle numbers. All schools can apply for a Patrol and options available if a school does not meet the criteria.	We would welcome a school crossing patrol but we do not qualify

### Action Plan and targets

(e.g. For example, to ensure Bikeability Level 2 (primary schools) and Level 3 (secondary schools) is offered to pupils, reducing car journeys for parents and staff by x %, increasing numbers of children travelling sustainably by x% etc, policy to reduce inconsiderate parking outside schools

Target / Action / Issue	Person responsible	Measure	Date for target to be achieved by	Date achieved
-------------------------	--------------------	---------	-----------------------------------	---------------

Arrange Bikeability for the academic year 2020-2021	Louise Telford	Number of pupils trained	July 2021	
Add further travel information on new parent packs for September 2020.	Louise Telford	Information in packs	April 2019	
Continue to publicise events and embed active travel year planner into the school calendar	Reception team	Events publicised	On going	
Set up Park and Stride with the Cranberry Farm	Steve Farmer and Aaron from the pub	Number of people parking and striding	On going	
Continued campaigning with the PTA to stop inappropriate parking outside of school gates.	SLT and PTA. Exploring signage to put in the road.	Less inappropriate parking	On-going	
Sustrans Project designing the streets	Charlotte Stokes/DCC	Street design in place	TBC	

#### Other issues/comments that need addressing

Communicate with the Road Safety Team at Devon County Council to establish how to educate students on potential new road layouts.

In September 2017, the staff car park gates were closed at drop off and pick up. Electric gates have now been installed to free up caretakers needing to be on gates at peak times.

Access road is being used for drop off, current crossing will not be there in the future. Planners will be creating a textured crossing with no official zebra. Education will be needed to raise awareness of no zebra outside of the school.

#### Active travel year planner

*Schools to populate throughout the year – with examples*

<b>January</b> Clean and tidy up bike sheds	<b>February</b> Bikeability Balance – CEC Primary
<b>March</b> Big Pedal	<b>April</b> Big Pedal
<b>May</b> Dr Bike Bikeability Levels 1 and 2 for Yr 5 & 6 & Level 3 for Years 7 and above	<b>June</b> Bikeability Levels 1 and 2 for Yr 5 & 6 & Level 3 for Years 7 and above
<b>July</b> Parent Travel Information for new parents of children starting in Sept of the expected active travel culture & behaviour & free adult cycling confidence training.	<b>August</b> Update travel information on school website & check relevant logos e.g. Bikeability are on school letter templates & website

Class exercises e.g. PHSE re Share this Space awareness, local mapping, cycle path awareness	
<b>September</b> Reminder letter to parents of new intake outlining STP aims, tools and help available.  Promotion of Park and Stride from Cranberry Farm	<b>October</b> Be Bright Be Seen (darker evenings) awareness e.g. school assembly
<b>November</b> Road Safety Week	<b>December</b> Christmas theme – e.g. based around Sustrans ‘Leg it to Lapland’

For advice on your draft STP please email [stplans@devon.gov.uk](mailto:stplans@devon.gov.uk)  
<https://new.devon.gov.uk/roadsandtransport/safe-travel/road-safety/schools/school-travel-plans/>